

VILLAGE OF SARANAC  
REGULAR MEETING MINUTES  
December 13, 2010

The Saranac Village Council Regular Meeting was called to order by President Grieves at 7:00 p.m. at the Saranac Municipal Building, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: President Grieves, Smith, Straubel, trustees – Darby, Klutman, Mackey, McClellan, Whorley

Absent: Hendrick, DPW Bowen

Guests: None

Motion was made by McClellan, supported by Whorley, to approve the Regular Agenda. All yeas.

Public Comments – None.

Motion was made by Mackey, supported by McClellan, to accept the minutes of the November 8, 2010 Regular Meeting. All yeas.

Motion was made by Whorley, supported by Klutman, to approve the Treasurer's Report of November 30, 2010. All yeas.

Motion was made by McClellan, supported by Darby, to approve the Accounts Payable of December 13, 2010 in the amount of \$383,039.02.

Roll call vote: yeas – Darby, Klutman, Mackey, McClellan, Whorley, Grieves; nays – none; absent – Hendrick.

The Zoning Administrator's report was reviewed.

The Planning Commission did not meet.

Motion was made by Darby, supported by Whorley, to appoint Lisa Klutman to the Saranac Library Board, term to expire September 30, 2015.

Roll call vote: yeas – Darby, Mackey, McClellan, Whorley; nays – none; absent – Hendrick; abstain – Klutman, Grieves.

Motion was made by McClellan, supported by Klutman, to appoint Melissa Vroman to the Saranac Library Board, term to expire September 30, 2015. All yeas.

Committee Reports

Personnel

Darby presented council members with a summary of the Personnel Committee's recommendations regarding the following: insurance benefits – no change to policies or employee contribution percent; fiscal year wage adjustments – 2% increase across the board, except for newly hired employee; new employee hire – Tim Simmons top candidate to replace Dave Ball; employee handbook changes – remove family continuation statement; and 2011/2012 budget – will see an \$11,352.27 increase from 2010/2011 budget year and contribution to employee retirement accounts to remain unchanged at 6%. See attached handout for further detail on all recommendations.

Council discussed the Personnel Committee's recommendations, at length.

Motion was made by Mackey, supported by Klutman, to approve the recommendations of the Personnel Committee, as presented in the attached handout.

Roll call vote: yeas – Darby, Klutman, Mackey, McClellan, Whorley, Grieves; nays – none; absent – Hendrick.

#### Streets

The committee did not meet.

Klutman and Bowen will be meeting Saturday. Klutman hopes to have information available at January's council meeting, on a new chip and seal procedure.

#### Water & Sewer

The committee did not meet.

The DPW has approximately 50 residential meters that still need to be changed over to touchread meters. They have 36 of these meters in stock. Straubel will budget accordingly.

#### Building & Grounds

Whorley discussed punch list items for the new village office building.

Buildings & Grounds budgeted \$150,000.00 in the 2010/2011 fiscal year, for improvements to 27 N. Bridge Street. The actual costs in this budget year will be approximately \$236,000.00. Straubel suggests an \$86,000.00 budget amendment (increase) to the Buildings & Grounds Capital Outlay category.

Motion was made by McClellan, supported by Darby, to amend the Buildings & Grounds Capital Outlay budget by an increase of \$86,000.00, to accommodate for additional costs of renovation to 27 N. Bridge Street.

Roll call vote: yeas – Darby, Klutman, Mackey, McClellan, Whorley, Grieves; nays – none; absent – Hendrick.

The Saranac Village Council will host an open house for the new village office on January 29, 2011 from 10:00 a.m. to noon. An invitation will be distributed to all village residents via insert in the Ionia County Shopper's Guide.

#### Parks & Recreation

The committee did not meet.

Mackey reported that the budget will remain the same as the 2010/2011 budget. However, the \$36,000.00 capital outlay budget will be earmarked for playground equipment, as opposed to parking lot expansion.

Budget – No Report.

Public Safety

McClellan reported that the committee is happy with the report that Deputy Charon is now providing to them.

McClellan met with Undersheriff Dale Miller, to discuss contract hours.

The committee met with Chief Darby and Captain Leasure and discussed anticipated Fire Department capital expenditures for the upcoming years.

Public Comments – None.

Additional Business

President Grieves announced that he will be stepping down from the office of Saranac Village President. Grieves will make it official, with a letter of resignation, at the January 10, 2011 council meeting.

Meeting adjourned at 8:00 p.m.

Roberta Jo Smith, Clerk